EMPLOYEE'S GUIDE TO NAVIGATING WORKPLACE INVESTIGATIONS.

- [ ] **Understand Your Rights:** Familiarise yourself with your legal rights and company policies related to workplace investigations.
- [ ] **Review the Allegations:** Clearly understand the allegations made against you.
- [ ] **Prepare Your Response:** Collect and organise any relevant documents, emails, or other evidence that can support your response.
- [ ] **Seek Support: Consider getting representation from A Whole New Approach.**
- [ ] **Document Interactions:** Keep a detailed record of all interactions related to the investigation, including meetings, phone calls, and emails.
- [ ] **Maintain Professionalism:** Stay professional and composed during all discussions and meetings related to the investigation.

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- [ ] **Know the Process:** Understand the investigation process, including timelines, confidentiality expectations, and potential outcomes.

- [ ] **Ask Questions:** Don't hesitate to ask for clarification on any aspect of the investigation process.

- [ ] **Report Unfair Treatment:** If you believe the investigation is not being conducted fairly, document your concerns and report them to the appropriate authority within your organisation or an external body if necessary.

- [ ] **Self-Care:** Pay attention to your mental and emotional well-being during this stressful time. Seek support from friends, family, or professional counsellors if need

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Articles to read.

- https://awna.com.au/workplace-investigations/
- https://awna.com.au/investigated-at-work-without-my-knowledge-strong/
- https://awna.com.au/suspended-from-work/
- https://awna.com.au/workplace-sabotage-will-there-be-an-investigation/
- https://awna.com.au/workplace-investigations-and-stories/
- https://awna.com.au/workplace-investigation-you-need-a-fair-go/